



2007-2008 DISCOVER LOYOLA

Family Handbook

LOYOLA UNIVERSITY CHICAGO

WELCOME!

I'd like to officially welcome you and your family to the Loyola University Chicago community. I am pleased that your daughter or son has chosen to become a member of the Loyola Class of 2011.

Loyola is committed to promoting the best college experience possible for your student. I hope that you will also be a vital part of that experience. That's why this *Family Handbook* is provided—to serve as a reference tool to help you become familiar with services available.

This handbook:

- Highlights what's new at Loyola this year
- Describes our mission and promise
- Provides information about various departments
- Lists campus resources

More services are available than any one student would need or use, but most are listed here for your convenience.

Please feel free to contact us for assistance. I encourage you to visit Loyola's Website for parents and families at: www.luc.edu/parentsandfamily.shtml. Here, you'll find additional updated information about the university. This Website also contains an archived copy of this handbook.

Also, please join our mailing list to receive copies of the Parent E-Newsletter throughout the year. For more information, or to learn about other ways you can be involved in the Loyola parent community, visit: www.luc.edu/lucpa.

Best wishes to you and your family. Thank you for entrusting us with your son or daughter. May God bless us all in the year ahead.



Richard P. Salmi, S.J.
Vice President, Student Affairs

CONTENTS

3 GETTING STARTED

Parents' Association (LUCPA)	3
What's New?	3
Majors and Academic Programs	4
One-Stop Service Centers	5
Student Services Offices	5
Undergraduate College and Schools	6
More Contacts at a Glance	6
FERPA	7

9 SERVICES AND RESOURCES

Academic Advising and Services	9
Campus Card	10
Campus Recreation and Student Centers	11
Campus Safety	11
Career Development Center	12
Financial Services	12
Information Technology Services	14
Libraries	14
Mission and Ministry	15
Parking Services	16
Residence Life	17
Student Activities	17
Study Abroad	17
Wellness Center	18

19 ACADEMIC CALENDAR



PARENTS' ASSOCIATION (LUCPA)

The Loyola University Chicago Parents' Association (LUCPA) provides opportunities for parents of current students to become more involved in the Loyola community. As a parent, you are automatically a member of LUCPA and can participate in a variety of activities that will make an important impact on your student's experience at Loyola. You'll also learn more about the university and student life on-campus in the process. For more information, visit: www.luc.edu/lucpa.

Parents' Lounge

The Parents' Lounge is a place to meet other parents and take a few minutes to relax during your student's move-in experience. Stop by the lounge to:

- Connect with other parents
- Enjoy light refreshments
- Enter your student to win great prizes and gift certificates
- Learn about LUCPA, Parents' Weekend and more

The Parents' Lounge will be open August 22 - 23 from 12 p.m. - 5 p.m. in the Quinlan Life Sciences Center, third floor atrium.

Parents' Fund

Throughout the year, you may receive a letter or phone call asking you to support the Parents' Fund. Gifts to the Parents' Fund provide additional financial support for programs such as Encouraging Vocation Through Knowledge and Experience (EVOKE), which helps students explore their purpose and calling; alternative break immersions and service learning projects; and other initiatives central to Loyola's identity as a Jesuit, Catholic university. Your support makes a visible difference in the college experience for our undergraduates.

Parents' Leadership Council

The Parents' Leadership Council brings parents from across the country together to help advance the university. Members of the council act as ambassadors to Loyola by making leadership gifts to the Parents' Fund, engaging

fellow Loyola parents and assisting with development.

For more information about the Parents' Fund and Parents' Leadership Council, visit: www.luc.edu/lucpa; or contact Katie Reifenberg, Director of Development, Parents' Fund, at: **312.915.7250**; or e-mail: kreifen@luc.edu.

Special Deliveries for Your Loyola Student

Need to send a care package to your son or daughter? Order a special package for your Loyola student through Misericordia, a Chicago non-profit organization that assists individuals with developmental disabilities. Surprise your student with a special treat and help support a great organization at the same time! For more information or to place an order, please contact Misericordia directly at: **773.273.4759**; or visit: www.misericordia.com/bakery.

WHAT'S NEW?

Loyola continues to enhance living and learning opportunities for students with new academic programs and campus facilities.

- Loyola has enriched its already strong programs in the fine arts with a new facility and merged academic departments for greater synergy. The renovated building, located at 1131 W. Sheridan Road, just west of the El tracks, opened for Spring Semester 2007. The new Department of Fine and Performing Arts now supports programs in theatre, music, fine arts and dance.
- Information Commons, a new four-story lakeside research facility, will be open 24 hours daily beginning in Spring 2008, and will provide: a large individual and group study space for students; state-of-the-art technology with more than 250 computers; wireless Internet connections and a lakefront café.
- Baumhart Hall and Terry Student Center opened in Fall 2006 at the Water Tower Campus. This 25-story upper-class residence hall features a

state-of-the-art fitness center, study lounge, food court, outdoor terrace, wireless access, café and more.

- An expanded secondary education dual-degree program gives students greater expertise and more marketability in just four years. In addition to completing the necessary certification for teaching in public schools, candidates also earn bachelor degrees in education and in one of 14 teaching areas.
- Other new academic programs include Black world studies, health systems management, information technology, international business, Islamic world studies, Latin American studies, sport management and more.
- Loyola Seminar courses, beginning in Fall 2007, provide new Loyola students with an academic experience that exposes them to active and collaborative learning in a supportive environment. The one-semester, one credit-hour course meets weekly for 50 minutes with additional activities outside scheduled class time to assist in community development and the integration of curricular and co-curricular learning.
- Loyola's future plans to expand the Lake Shore Campus include state-of-the-art teaching and performance spaces, superior athletic facilities and more green space for student recreation and outdoor activities. To learn more, watch a video about the future Lake Shore Campus at: www.luc.edu/media/interactive_map/interactive_map.html.

For more information about these new programs, visit: www.luc.edu/undergrad/new.shtml.

*Mark your calendars!
Parents' Weekend 2007 is
September 21 - 23. Join us to
meet other Loyola parents, enjoy
entertainment, watch sports and
learn more about Loyola and
Chicago, all with your Loyola son
or daughter. We look forward to
seeing you there!*

MAJORS AND ACADEMIC PROGRAMS

College of Arts and Sciences

Advertising and Public Relations (B.A.)^{3, 4}
 Anthropology (B.S.)
 Asian Languages and Literatures¹
 Asian Studies^{1, 4}
 Biochemistry (B.S.)
 Bioinformatics (B.S.)⁴
 Biology (B.S.)

- Bioethics¹ (offered by Philosophy)
- Biostatistics¹ (offered by Mathematics)
- Ecology
- Molecular Biology

 Black World Studies (B.A.)⁴
 Catholic Studies^{1, 4}
 Chemistry (B.A., B.S.)
 Classical Civilization (B.A.)
 Communication (B.A.)²

- Communication and Social Justice
- Information, Communication and Technology¹

 Communications Networks and Security (B.S.)³
 Comparative Literature¹
 Computer Science (B.S.)³
 Criminal Justice (B.S.)³
 Economics (B.A.)³
 English (B.A.)

- Creative Writing

 Environmental Sciences (Chemistry) (B.S.)
 Environmental Studies (B.A.)⁴
 Fine Arts (B.A.)

- Art History
- Dance¹
- Studio Art: Ceramics¹
- Studio Art: Painting and Drawing¹
- Studio Art: Photography¹
- Visual Communication

 Forensic Science (B.S.)⁴
 French (B.A.)
 Greek (Ancient) (B.A.)
 History (B.A.)
 Human Services (B.S.)^{3, 4}
 Information Technology (B.S.)³
 (Formerly known as Enterprise Information and Data Management)
 Interdisciplinary Honors Program (B.A. Honors, B.S. Honors)
 International Film and Media Studies (B.A.)
 International Studies (B.A.)⁴
 Islamic World Studies¹
 Italian (B.A.)
 Journalism (B.A.)³
 Latin (B.A.)
 Latin American Studies^{1, 4}
 Mathematics (B.S.)

- Biostatistics¹
- Math Education
- Operations Research¹

Mathematics and Computer Science (B.S.)
 Medieval Studies^{1, 4}
 Music (B.A.)
 Natural Science¹
 Neuroscience^{1, 4}
 Peace Studies^{1, 4}
 Philosophy (B.A.)

- Bioethics¹
- Ethics and Moral Philosophy¹
- Social Justice

 Physics (B.S.)
 Physics and Computer Science (B.S.)
 Physics and Engineering (Dual B.S. degrees)
 Political Science (B.A.)
 Psychology (B.S.)

- Human Services
- Natural Sciences
- Social Sciences

 Psychology of Crime and Justice^{1, 4}
 Religious Studies (B.A.)
 Rome Studies^{1, 4}
 Sociology (B.A.)
 Sociology and Anthropology (B.A.)
 Software Development (B.S.)³
 Spanish (B.A.)
 Statistical Science (B.S.)

- Actuarial Science¹

 Theatre (B.A.)
 Theology (B.A.)
 Theoretical Physics and Applied Mathematics (B.S.)
 Urban Studies^{1, 4}
 Women's Studies (B.A.)⁴
 (as a second major only)

Pre-Professional Programs

For information, please visit:
www.luc.edu/undergrad/academics.

School of Business Administration

Accounting (B.B.A.)³
 Economics (B.B.A.)³
 Finance (B.B.A.)³
 Human Resource Management (B.B.A.)³
 Information Systems (B.B.A.)³
 International Business (B.B.A.)³
 Marketing (B.B.A.)³
 Operations Management (B.B.A.)³
 Sport Management (B.B.A.)³

School of Education

Bilingual/Bicultural Education: K-9, includes English as a Second Language (B.S.Ed.)
 Elementary Education: K-9, includes a middle grade (5-8) specialization in art, foreign languages, history, language arts, life sciences, mathematics, music or theatre (B.S.Ed.)
 Science Education: K-9 (B.S.Ed.)
 Secondary Education (6-12) and foreign languages: K-12 (B.S.Ed.), completed with certification and one of the following majors in the

College of Arts and Sciences: biology, chemistry, English, French, history, Italian, Latin, mathematics, political science, physics, psychology, Spanish or theatre
 Special Education: K-12, Learning Behavior Specialist (B.S.Ed.)

Marcella Niehoff School of Nursing

Health Systems Management (B.S.)
 Nursing (B.S.N.)
 Accelerated B.S.N.

School of Social Work

Social Work (B.S.W.)³

Five-Year Programs, All Schools and Colleges

B.B.A./M.B.A.³
 B.B.A./M.S.A. Accountancy³
 B.A. Advertising and Public Relations/M.S. Integrated Marketing Communication³
 B.S. Biology/M.B.A.³
 B.S. Biology/M.Ed.
 Secondary Education
 B.S. Computer Science/
 M.S. Information Technology³
 B.S. Computer Science/
 M.S. Software Technology³
 B.S./M.A. Criminal Justice³
 B.S. Environmental Sciences/M.B.A.³
 B.B.A./M.S.I.S.M. Information Systems Management³
 B.S./M.S. Mathematics
 B.S./M.S. Mathematics and Computer Science
 B.S. Physics/M.Ed.
 Secondary Education
 B.A./M.A. Political Science
 B.S.W./M.S.W. Social Work³
 B.A./M.A. Sociology
 B.S./M.S. Applied Human Perception and Performance
 B.S./M.A. Applied Social Psychology

Loyola frequently adds new programs to meet student needs and interests. For the most up-to-date information, please visit:
www.luc.edu/undergrad/academics.

¹ This is a minor. Only minors without comparable majors are listed. Most Loyola majors have a corresponding minor. For more information about minors, please check with the appropriate school or college.

² These programs may ALSO be completed at the Water Tower Campus.

³ These programs may ONLY be completed at the Water Tower Campus.

⁴ This is an interdisciplinary program, which integrates coursework from multiple disciplines so that students may explore converging topics from various viewpoints.

ONE-STOP SERVICE CENTERS

In an effort to make services more convenient for students and parents to access, Loyola recently created one-stop service centers, which consolidate multiple student service areas into one centralized location on each campus. Students and parents should start at the Hub, a centralized information desk at these one-stop service centers, located at the Sullivan Center for Student Services, Lake Shore Campus (LSC), and 25 E. Pearson, Water Tower Campus (WTC). Visit the one-stop service centers for information about:



- Academic Advising
- Bursar
- Campus Card
- Career Development Center
- Financial Assistance
- International Programs/Study Abroad
- Learning Assistance Services
- Registration and Records
- Residence Life
- ResNet
- Services for Students with Disabilities
- Tutoring Center
- Undergraduate Admission

Phone (LSC): **773.508.7700**
 Phone (WTC): **312.915.6270**
 E-mail: hub@luc.edu
 Website: www.luc.edu/onestop

Hub Hours:
Lake Shore Campus
 Monday - Thursday: 8 a.m. - 6 p.m.
 Friday: 8 a.m. - 5 p.m.
 Closed Saturday and Sunday

Water Tower Campus
 Monday - Thursday:
 8:30 a.m. - 6:30 p.m.
 Friday: 8:30 a.m. - 5 p.m.
 Closed Saturday and Sunday

STUDENT SERVICES OFFICES

Academic Advising and Services
 Phone: **773.508.7714**
 E-mail: advising@luc.edu
 Website: www.luc.edu/advisingservices

Bursar
 Phone: **773.508.7705**
 E-mail: bursar@luc.edu
 Website: www.luc.edu/bursar

Campus Card
 Phone: **773.508.2273**
 E-mail: campuscard@luc.edu
 Website: www.luc.edu/campuscard

Career Development Center
 Phone (LSC): **773.508.7716**
 Phone (WTC): **312.915.7818**
 E-mail: careercenter@luc.edu
 Website: www.luc.edu/career

Financial Assistance
 Phone: **773.508.7704**
 E-mail: lufinaid@luc.edu
 Website: www.luc.edu/finaid

**International Programs/
 Study Abroad**
 Phone: **773.508.7706**
 E-mail: intlcntr@luc.edu
 Website: www.luc.edu/oip

Learning Assistance Services
 Phone: **773.508.7714**
 Website: www.luc.edu/las

Registration and Records
 Phone: **312.915.7221**
 Website: www.luc.edu/regrec

Residence Life
 Phone: **773.508.3300**
 E-mail: res-life@luc.edu
 Website: www.luc.edu/reslife

**Services for Students
 with Disabilities**
 Phone: **773.508.7714**
 Website: www.luc.edu/sswd

Tutoring Center
 Phone: **773.508.7708**
 E-mail: tutoringcenter@luc.edu
 Website: www.luc.edu/tutoring

Undergraduate Admission
 Phone: **800.262.2373**
 E-mail: admission@luc.edu
 Website: www.luc.edu/undergrad



GETTING STARTED

UNDERGRADUATE COLLEGE AND SCHOOLS

College of Arts and Sciences

Phone: **773.508.3500**
E-mail: cas@luc.edu
Website: www.luc.edu/cas

School of Business Administration

Phone: **312.915.6113**
E-mail: sba-undergrad@luc.edu
Website: www.luc.edu/sba

School of Social Work

Phone: **312.915.7005**
E-mail: socialwork@luc.edu
Website: www.luc.edu/socialwork

Marcella Niehoff School of Nursing

Phone: **773.508.3249**
E-mail: schoolofnursing@luc.edu
Website: www.luc.edu/nursing

School of Education

Phone: **312.915.6800**
E-mail: SchlEduc@luc.edu
Website: www.luc.edu/education

MORE CONTACTS AT A GLANCE

Athletics

Phone: **773.508.2560**
Website: www.loyolaramblers.com

Information Technology Services

Phone: **773.508.7190**
E-mail: helpdesk@luc.edu
Website: www.luc.edu/its

Offices of Pre-Health and Pre-Law Advising

Phone: **773.508.3636**
Website: www.luc.edu/prehealth

Campus Bookstores

Phone (LSC): **773.508.7350**
Phone (WTC): **312.915.7420**
Website: <http://loyola.bkstore.com>

Interdisciplinary Honors Program

Phone: **773.508.2780**
E-mail: honors@luc.edu
Website: www.luc.edu/honors

Office of Student Diversity

Phone: **773.508.8840**
E-mail: diversity@luc.edu
Website: www.luc.edu/diversity

Campus Recreation

Phone: **773.508.2602**
E-mail: campusrec@luc.edu
Website: www.luc.edu/depts/campusrec

Libraries

Cudahy Library, LSC
(humanities and social sciences)
Phone: **773.508.2632**

Student Activities and Orientation

Phone: **773.508.8850**
E-mail: activities@luc.edu
Website: www.luc.edu/studentlife

Campus Safety

Phone (LSC): **773.508.6039**
Phone (WTC): **312.915.6476**
E-mail: asksafety@luc.edu
Website: www.luc.edu/depts/safety

Lewis Library, WTC (business, social work, education, criminal justice)
Phone: **312.915.6622**

University Operators

Phone: **773.508.3000**

Centennial Forum Student Union Information Desk

Phone: **773.508.8880**

Mission and Ministry

Phone: **773.508.2089**
E-mail: missionandministry@luc.edu
Website: www.luc.edu/missionandministry

University Welcome Center

Phone: **773.508.7080**
E-mail: welcomecenter@luc.edu

Dining Services

Phone: **773.508.3341**
Website: www.loyoladining.com

Parents' Association

Phone: **312.915.7250**
Website: www.luc.edu/lucpa

Wellness Center

Phone: **773.508.2530**
Website: www.luc.edu/wellness

EVOKE

Phone: **773.508.8023**
E-mail: evoked@luc.edu
Website: www.luc.edu/evoked

Parents' Fund

Phone: **312.915.7250**
Website: www.luc.edu/alumni/giving

FERPA

Phone: **312.915.7221**
E-mail: ferpa@luc.edu
or epitten@luc.edu
Website: www.luc.edu/regrec

Parking Services

Phone: **773.508.7036**
Website: www.luc.edu/parking

Mail all correspondence to:

Loyola University Chicago
6525 N. Sheridan Rd.
Chicago, IL 60626

Office locations are subject to change during the course of the academic year. Please check office Websites periodically for the latest updates.

FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974, as Amended, helps protect the privacy of student education records. The Act provides students with the right to inspect and review their education records, the right to seek to amend those records and to limit disclosure of information from the records. The intent of the legislation is to protect your rights as a student and to ensure the privacy and accuracy of your education records.

Students who are currently enrolled or formerly attended Loyola or any educational institution, regardless of age or status with regard to parental dependency, are protected.

Educational Records

With certain exceptions, education records are any record from which students can be personally identified; is maintained by Loyola in any medium (handwritten, print, magnetic tape, film, diskette, etc.); and is in the possession of any school official.

Education records include records obtained from a school in which students were previously enrolled and is now maintained by Loyola.

Students Rights

Loyola students have the right to inspect and review their education records within 45 days of the date a request for access is received. A significant amount of students' education records are directly and immediately available to them through Loyola's Online Connection to University Services (LOCUS). For information that is not contained in LOCUS, students must submit a written request to the Office of Registration and Records and identify the record(s) they wish to inspect.

Arrangements for access are then made, and students will be notified of the time and place where the records may be inspected. If the requested records are not maintained in the Office of Registration and Records, students will be notified of the name of the correct official to whom the request should be addressed. Loyola students have the right to consent to disclosures of personally identifiable information contained in their education records, except to the extent that FERPA authorizes disclosure without consent.

Information may be disclosed without a student's consent to school officials who have a legitimate educational interest (where the official needs to review an education record in order to fulfill his or her professional responsibility to the student). A school official is a person employed by Loyola as follows:

- An administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff).
- A person or company with whom the university has contracted (such as an attorney, auditor or collection agent).
- A person serving on the Board of Trustees.

- A student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

Loyola students have the right to request an amendment to their education records. Students may ask Loyola to amend their record if they believe it is inaccurate or misleading. Students must submit a written request to the Office of Registration and Records, clearly identifying the part of the record they want changed, and specifying why the record is inaccurate or misleading.

If the decision is made not to amend the record as requested, Loyola will notify the student of the decision and advise him or her of the right to a hearing. Additional information regarding the hearing is provided at that time.

Loyola students have the right to file complaints with the U.S. Department of Education's Family Policy Compliance Office concerning alleged failures by the university to comply with the requirements of FERPA. Students may address such complaints to:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave., SW
Washington, D.C. 20202-4605

Information Not Included in Education Records

The following information is not included in education records and therefore not subject to FERPA:

- Sole possession records or private notes held by school officials that are not accessible or released to other personnel.
- Law enforcement or campus security records that are solely for law enforcement purposes and maintained solely by the law enforcement unit.
- Records relating to individuals who are employed by the institution (unless contingent upon attendance).
- Records relating to treatment provided by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional and disclosed only to individuals providing treatment.
- Records of Loyola that contain only information about an individual obtained after that person is no longer a student at Loyola (i.e., alumni records).



GETTING STARTED

Access to Student Records

The following people may have access to student records:

- Students and any outside party who has the student's written permission.
- Any current (or former) student must authorize the release of their transcript, and other non-directory information using LOCUS, fax or regular mail. Each request must include the following:
 - Student's full name.
 - A description of the information to be released.
 - The name of the third party to whom the student wants the information to be released.
 - The purpose of the request.
 - The student's signature.
- School officials (as defined by the university) who have legitimate educational interests.
- Student's parent(s), only if the student is termed as "dependent," for income tax purposes. However, a copy of the parent's most recent Federal Income Tax return, where the parent has declared the student as a dependent, must be submitted to the Office of Registration and Records and be on file in the Office of the Bursar.
- A person in response to a lawfully issued subpoena or court order. (Loyola will make a reasonable attempt to notify the student that such a request has been made.)

A student's consent is not required to disclose information when the disclosure is:

- To school officials (defined in policy) who have a legitimate educational interest.
- To federal, state and local authorities involving an audit or evaluation of compliance with educational programs.
- In connection with financial aid and Veterans' benefits.
- To organizations conducting studies for or on behalf of educational institutions.
- To accrediting organizations.
- To parents of a dependent student.
- To comply with a judicial order or subpoena.
- In a health or safety emergency.
- Releasing the results of a disciplinary hearing to an alleged victim of a crime of violence.
- Releasing directory information.

Directory Information

Directory Information is information contained in an education record that would not generally be considered harmful or an invasion of privacy if disclosed. Loyola has designated the following personally identifiable information as public ("directory") information:

- Name
- Address(es) and telephone number
- University e-mail address
- Photograph

- Major and minor field(s) of study, including the college, division, department, institute or program in which the student is enrolled
- Dates of attendance
- Grade level (such as freshman, sophomore, junior, senior or graduate level)
- Enrollment status (undergraduate or graduate, full-time or part-time)
- Date of graduation
- Degree(s) received
- Honors or awards received, including selection to a Dean's list or honorary organization
- Participation in officially recognized activities or sports
- Weight and height of members of athletic teams

Students can use the Request for Non Disclosure of Directory Information Form, available in LOCUS, if they want this information to be released only with their written permission.

FERPA and Technology

The same principles of confidentiality that apply to paper records apply to electronic data.



ACADEMIC ADVISING AND SERVICES

The Office of Academic Advising and Services (OAAS) is a central point of contact for first-year students and their families. At Loyola, we are committed to doing everything possible to help first-year students make a successful transition to college and connect them to the larger university. OAAS strives to:

- Support first-year students during the college transition.
- Explain Loyola's Core Curriculum and major requirements.
- Assist students in developing four-year academic plans.
- Interpret university policies and procedures, including summer courses, transfer credit, declaring and changing a major or minor, and withdrawing from classes.
- Evaluate Advanced Placement (AP), International Baccalaureate (IB) and college transfer credit. Learn more about credit earned through these programs at: www.luc.edu/undergrad/academics/factsheets/credit_by_examination.pdf.
- Monitor and determine athletic eligibility.
- Provide tutoring, study strategies and college survival skills to students who are experiencing academic difficulty.
- Provide academic and housing accommodations to students with documented disabilities.

Choosing a Major

Although many students declare a major when they apply to Loyola, as many as 30% of first-year students are undeclared when they arrive on-campus. The university encourages students to choose a major by the end of their sophomore year. Students exploring various majors are advised to:

- Take a broad range of courses in the Core Curriculum to help them figure out their subject preferences. To learn more about the Core Curriculum, refer to the *Core Curriculum Guide* enclosed in your student's *Orientation Handbook*, or visit: www.luc.edu/core.
- Review a list of potential majors in their *Orientation Handbook* and learn more about each major at: www.luc.edu/undergrad/academics.
- Participate in campus organizations like Eliciting Vocation through Knowledge and Education (EVOKE), which helps students figure out their callings through peer groups, seminars and retreats. Learn more at: www.luc.edu/evoke.
- Make an appointment with an academic advisor. E-mail: advising@luc.edu.
- Contact a counselor at the Career Development Center to discuss personal and professional goals. Visit: www.luc.edu/career.

Students often decide to change their major. The process of changing a major is simple and begins with a short visit to the student's advisor. Loyola students are encouraged to take adequate time to select a major and possible career path that matches their skills, interests and values.

Mandatory Advising

First-year students are required to meet with their advisors during the academic year to:

- Help with the college transition
- Discuss academic performance
- Get advice about dropping and adding classes
- Be referred to other departments on-campus
- Find out about extracurricular activities
- Learn more about majors and minors
- Address any problems that may affect academic success
- Select classes for the next semester

Course Locations

Many Core Curriculum, first-year and sophomore-level courses are held at Loyola's residential Lake Shore Campus. Students in the Schools of Business Administration, Education and Social Work will have the opportunity to take most major courses at the Water Tower Campus. Students in programs in the College of Arts and Sciences may take courses and complete certain programs at the Water Tower Campus. To determine the location of their classes, students should consult the online schedule of classes at: www.luc.edu/academics.

Loyola students enjoy the opportunity to take courses at different campuses. Students may use free Loyola shuttles to travel between Lake Shore and Water Tower Campuses. Shuttles run every 15 minutes when classes are in session during the Spring and Fall Semesters. For additional transportation information, go to: www.luc.edu/transportation.

Registering for Classes

First-year students register for their first-semester classes during their Discover Loyola orientation session. Students register in November for the Spring Semester. The normal courseload for undergraduate students is between 12 and 18 credit hours per semester. All students residing on-campus are expected to register as full-time students with a minimum of 12 credit hours. Registering for less than 12 hours puts a student at part-time status. Registering for more than 18 hours requires the permission of the assistant provost for advising.

If students decide to make changes to their schedules, they should contact OAAS.

Withdrawing from Classes

Student should carefully consider withdrawing from classes. This decision depends on:

- The student's current grade
- The amount of time and effort invested in the class
- The opportunity for improvement

SERVICES AND RESOURCES

A student may be failing a course and have determined, after consulting with the professor, that there is no chance of improving the grade. Or, a student may be getting an average grade and have ample opportunity to raise it by visiting a learning specialist or a tutor. Withdrawals may:

- Delay academic progress
- Influence financial aid, which is computed on credit hours attempted
- Affect a student's chances of getting accepted into graduate and professional schools

Although withdrawals should be avoided whenever possible, a withdrawal with a grade of "W" is almost always better than a failing grade.

Degree Requirements

In order to meet Loyola's degree requirements, all students must:

- Fulfill the requirements of their major(s)
- Fulfill the requirements of the Core Curriculum
- Complete a minimum total of 128* credit hours (with a minimum of 64 hours in residence or their last 45 hours without interruption)
- Earn an overall cumulative grade point average (GPA) of at least 2.0 (School of Education students are required to maintain a 2.5 GPA to remain in good academic standing, and School of Nursing students need to refer to the *School of Nursing Handbook* for its requirements.)

With careful planning, students may complete their degree in four years. Academic advisors help students ensure they complete their degrees within their desired timeframe.

**Nursing students must have 130 credit hours to earn their degrees.*

Academic Probation

A student whose cumulative GPA falls below 2.0 is either placed on academic probation or dismissed from the university, depending on the seriousness of his/her grade point deficit. Students on probation work with academic advisors and learning specialists to improve their performance and return to good standing. If a probationary student is unable to make academic progress the following semester, and/or the GPA remains below 2.0, he/she may be dismissed from the university. (School of Education students are required to maintain a 2.5 GPA to remain in good academic standing, and School of Nursing students need to refer to the *School of Nursing Handbook* for its requirements.)

Extended Absences

If a student cannot be in class for an extended period of time due to an illness or a family emergency, the student should contact his/her professors and advisor in a timely fashion to let them know about the situation. The student should also be prepared to provide accurate documentation from a doctor or other service provider explaining the situation and

stating when he/she should be expected to return to class. Consequences for absences occur at the discretion of the student's professors, and it is the student's responsibility to arrange for the completion of the portions of those courses that have been missed.

Dean's List

All full-time students are eligible for the Dean's List, which is a semester-to-semester acknowledgement of students who earn a 3.5 GPA or higher.

CAMPUS CARD

Campus Card is the university's official identification card. All students must obtain a Campus Card in order to access:

- Residence halls
- Halas Sports Center
- Loyola shuttle
- Libraries
- Computing centers
- Dining facilities
- On-campus social and sporting events

Rambler Bucks

The Rambler Bucks program allows students to add funds to their Campus Card, which acts as a pre-paid debit card that can be used to purchase goods and services at more than 15 campus locations. Using Rambler Bucks eliminates taxes at all dining facilities. Rambler Bucks are not refundable at any time and remain on students' accounts as long as they are registered Loyola students.

Students and parents can deposit Rambler Bucks throughout the semester using cash, checks or credit cards. Students may also have up to \$600 in Rambler Bucks advanced to them at the beginning of each term by submitting a Charge Authorization Form, available at: www.luc.edu/campuscard/forms.shtml. The charge is applied to the student's account and must be paid in full along with tuition and fees. Students may only submit one Charge Authorization Form per term and must comply with the assigned deadlines.

Meal Plans

Meal plans give students who live on-campus several dining options from which to choose. First-year residents can choose from the Platinum or Gold board plans, which include a set number of meals per week and \$175 flexible spending per semester. (First-year residents cannot have the Silver board plan.) Upper-class residents may choose from any board plan or declining balance option. Students select their meal plans on their housing contracts.

If a student so wishes to change his or her meal plan, he or she may do so in accordance with the schedule posted on the Campus Card Website. Students living off-campus can select any meal plan options, but meal plans are not required for commuters.

CAMPUS RECREATION AND STUDENT CENTERS

The Department of Campus Recreation and Student Centers provides education through recreational and social experiences that build community and promote values-based action in preparing people to live balanced and healthy lifestyles.

Halas Sports Center

Students may use Halas Sports Center, which offers:

- Weight-training equipment
- Basketball, racquetball and badminton courts
- Group fitness classes
- Wellness programming and more

For more information, call: **773.508.2602**.

Intramural and Club Sports

Intramural sports provide opportunities for students to participate in learning experiences such as leadership skills, time management, team building and interaction with diverse groups of people. Individual and team events are organized in either tournament or league style. Activities include (but aren't limited to) soccer, basketball, football, badminton and Frisbee.

Club Sports offer students a unique blend of team and individual sports that aren't played at the Varsity level, but provide recreation or competition against other university and/or local sport clubs. The program, which consists of a group of student organizations, is designed to assist and develop the interests and skills of its members. For more information, visit: www.luc.edu/depts/campusrec.

Student Centers

The Lake Shore Student Center and Terry Student Center (see photo below) at the Water Tower Campus provide students with places to relax, study, play pool, watch TV and more. Free entertainment nights are scheduled throughout the year, including a Super Bowl party, luau, karaoke and movies.



CAMPUS SAFETY

Loyola's Department of Campus Safety offers many services to students and continuously evaluates and enhances its programs to help students stay safe.

- Residence halls have a safety monitor or a residence hall monitor at the front entrance or central access points.
- Campus Safety emergency access phones are located inside and outside campus buildings and throughout the campus grounds.
- Safety bulletin boards located in high-traffic areas include crime statistics and neighborhood maps.
- In accordance with federal regulations, Loyola provides an annual three-year crime report which is available by request or on the department's website at: www.luc.edu/safety/cleryact.shtml.

To learn more about safety initiatives, please visit the Campus Safety Website at: www.luc.edu/safety. To report an emergency on-campus, call **4-4911**. For all other on-campus inquiries, call **773.508.6039**. To contact the Chicago Police Department, call **911** for emergencies, or **311** for non-emergencies.

CAREER DEVELOPMENT CENTER

The mission of the Career Development Center (CDC) at Loyola is to counsel, educate and empower the Loyola student and alumni community. We strive to help individuals bring their self-concept into focus and to clarify the connection between identity and satisfying work, by providing guidance, support, resources and opportunities that help them implement their personal and professional goals.

CDC serves all Loyola students and alumni as a source for career assessment, career education and assistance with the job search. We play an active role in facilitating contact and relationships between students, alumni and employers, and providing students with access to job opportunities. We hope students take advantage of our services and resources from the time they arrive at Loyola, through graduation and beyond.

Programs and Services

- **Career and Life Planning Lab.** This two-credit-hour course teaches students a process that can be applied to making career-related decisions.
- **Career Fairs.** CDC sponsors a number of on-campus fairs for the Loyola community and also lets students know about other major fairs held throughout Chicago. Loyola fairs target employers who are hiring for a wide range of internships and full-time professional positions.
- **Job Postings.** CDC gives students myriad opportunities to connect with potential employers. The eRecruiting system is a Web-based resource that gives users access to thousands of part-time jobs, summer jobs, internships and full-time positions after graduation. Students and alumni can browse job postings, apply for positions, sign up for interviews and events, and publish resumes to online resume books.
- **Walk-In Counseling.** CDC counselors help students explore career options through the Walk-In Counseling service. Counseling is available to all students and alumni seeking guidance in creating career plans and strategies or resolving career issues.
- **Website.** The CDC Website is an excellent source for the latest updates about Loyola and Chicago-area job fair information, CDC programs and workshops, and important career-related events in the metropolitan area. The Website also includes links to different career development, graduate school and job search resources. To access the CDC Website and learn more about available career services, visit: www.luc.edu/career.
- **Workshops and Panels.** The Career and Self-Assessment Workshop (C-SAW) helps students make decisions about majors and careers. Other workshops offered through CDC help students develop and enhance skills used during the job search. CDC also offers career panels featuring professionals speaking about their experiences in various fields and industries.

FINANCIAL SERVICES

Office of Student Financial Assistance

The Office of Student Financial Assistance (OSFA) works with students and families to finance a Loyola education. In addition to putting together customized assistance packages using various financial resources, we're committed to providing help with the financial assistance process and answering your questions.

Scholarships

Any full-time undergraduate student who did not receive a scholarship prior to enrolling at Loyola or any student currently receiving the Trustee, Transfer, Transfer Dean's, Rambler, Loyola or Damen Scholarships may be eligible for a scholarship upgrade at the end of the Spring Semester. Currently, a minimum 3.7 cumulative GPA and two semesters of full-time enrollment are required. Requests may be completed online as soon as spring grades are posted and are due by June 30. This policy is subject to change. For more information about scholarships, please visit the scholarship Website at: www.luc.edu/finaid/scholarships.

Students may also look for additional scholarships, which require separate applications. A great place to start is Loyola's list of more than 75 types of additional scholarships, of which 20 are awarded without considering financial need. For more information, visit: www.luc.edu/finaid/scholarships.

Alternative Loans

In addition to loans listed on your *Financial Aid Award*, you may take out additional loans to help finance your student's education. Alternative loan programs are offered to students by private lenders. The Federal PLUS Loan is offered to parents of dependent undergraduate students. Eligibility for both programs is based on the creditworthiness of the borrower and/or co-signer. More information about alternative loans and lender contacts is available at: www.luc.edu/finaid/loans_alternative.shtml. Begin the process by getting pre-approved by the lender.

If a parent is denied for a Federal PLUS Loan, the student may be eligible for an additional Unsubsidized Federal Stafford Loan. The student needs to bring a copy of the denial notice to OSFA. The Office of the Bursar also offers several payment plans. Learn more about payment plans at: www.luc.edu/bursar/payment.shtml.

Appeals

If your family has extraordinary circumstances that you do not think are revealed in the application process, you may file an appeal. Loyola's Special Circumstance Appeal form is available at: www.luc.edu/finaid. An appeal can also be submitted during the academic year if your family experiences a change in finances such as loss of a job or large medical bills. Be sure to submit the appeal with all required documentation.

Important FAFSA Information

Students must not complete the Free Application for Federal Student Aid (FAFSA) until after January 1, 2008, for the 2008–2009 academic year. In order to be fully considered for campus-based aid programs, be sure to submit the FAFSA before Loyola’s priority application deadline date of March 1, 2008. If students do not meet the March 1 deadline, their eligibility for need-based Loyola assistance may be affected because of the limited amount of funds available.

Students are not required to submit a separate FAFSA for summer school. However, after students have registered for summer classes, they must complete an online summer financial aid application at: www.luc.edu/finaid/summer.shtml.

Future Financial Aid Eligibility

Financial aid recipients at Loyola are expected to maintain satisfactory academic progress. To continue receiving financial aid, students must complete at least 70% of the courses attempted, have a cumulative GPA of 2.0 on a 4.0 scale, and complete a bachelor’s degree in no more than 150% of the stated number of credit hours for an academic program. For a copy of the satisfactory academic progress policy, go to: www.luc.edu/finaid/responsibilities_progress.shtml.

Bursar

The Office of the Bursar is responsible for:

- Billing of tuition and fees
- Collecting payments
- Processing refunds
- Tuition insurance
- Overseeing the Student Health Plan

The Bursar’s Office can also assist students and their families with payment plan options, adjusting student’s accounts, and withdrawal policies and procedures. In addition, the Bursar’s Office can answer questions about tuition and fees, room and board rates, and student health insurance. For more information, visit: www.luc.edu/bursar.

Fall tuition is due August 5, 2007. If students aren’t enrolled in a payment plan, any balance not being covered by financial assistance is due on August 5, 2007, per university policy. Spring tuition is due January 5, 2008.

Electronic Billing

Students receive electronic bills (e-Bills) via their Loyola e-mail account on the fifteenth of each month. Students can provide parent and guest access to their account by assigning proxy access using LOCUS. Proxy access allows parents to receive e-Bills at the same time as the student. Payment is due regardless of if an e-Bill is received.

Students with past due balances can’t register for future terms. In addition, students can’t access transcripts, diplomas and other university services until the account is paid in full. Late fees of 1.5% may also be assessed to accounts that have past due balances.

Forms of Payment

- E-Check payments allow debiting a checking or savings account directly at no additional cost. A bank routing number and account number are required. The E-Check option can be found online in LOCUS at: www.luc.edu/locus.
- Credit card payments may be made online in LOCUS through our business partner, TouchNet. Cards accepted are: American Express, Discover and MasterCard. A non-refundable minimum convenience fee of \$3 or 2.75%, whichever is greater, is charged by TouchNet for all credit card payments.
- Cash, check or money order payments are accepted at both Office of the Bursar locations.

Mail Payments

Please enclose the payment coupon found with your e-Bill. Also include the student’s name and Loyola ID number on the check or money order so that we accurately apply your payment to the correct account. Mail check or money orders to:

Loyola University Chicago
P.O. Box 4386
Carol Stream, IL 60197-4386

Tuition Insurance

An optional, private insurance program is available through A.W.G. Dewar, Inc., called the Tuition Refund Plan. This program supplements Loyola’s refund policy by providing a refund of 75% of tuition, fees and applicable room and board charges if a withdrawal occurs, because of a illness or accident, after the beginning of a semester or quarter. If you would like to apply for this insurance, visit: www.collegerefund.com. If you have questions, please contact A.W.G. Dewar, Inc., at: **617.774.1555**.



INFORMATION TECHNOLOGY SERVICES

Information Technology Services (ITS) is responsible for the design and maintenance of Loyola's computer systems and applications. ITS also provides training and support to ensure that students, faculty and staff are able to make the most of those resources.

ITS services include:

- **Blackboard.** Blackboard is Loyola's online course management system. It provides a place for instructors to organize and present course resources, and for students to work collaboratively.
- **Computer Labs and Support.** The university provides computers for student use in computer labs, residence hall labs and computer clusters at library locations, so it isn't necessary for students to have their own computers. Lab computers offer access to the Internet and a range of software programs used in Loyola courses. Printing in computing labs is handled through PrintWise, which charges a per-page fee. Real time usage maps of computers in labs are available online to help students find open computers during peak times of the semester. Students who bring their own computers to campus can plug their correctly configured computers directly into wall jacks of their residence hall rooms, provided that the computers are equipped with the appropriate network board and cable. The ITS Support Center serves as a contact point for technology issues such as password problems and trouble with students' Universal ID (UVID). ResNet support assists students with connectivity and telephone problems in the residence halls. Learn more about Loyola's technology services at: www.luc.edu/its.
- **E-mail.** Loyola uses e-mail as an official method of communication. All students receive an e-mail address through Loyola's network, and students are strongly encouraged to check their Loyola e-mail daily.
- **LOCUS.** Loyola's Online Connection to University Services (LOCUS) provides students with access to registration, student records and administrative services. LOCUS is a Web-based application, so it is available from off-campus day or night. LOCUS is available at: www.luc.edu/locus.
- **Personal Account Manager.** Loyola's Personal Account Manager (PAM) allows students to set up personal questions so they can reset their password information. PAM also lets students re-route their Loyola e-mail to another e-mail account. For more information, visit: www.luc.edu/its/pam.shtml.
- **Telephone Service.** Although many students now rely on cell phones, students also have access to land lines in their residence hall rooms. Land lines come with a seven-digit authorization code that separates a student's phone calls from those made by roommates. For more information about phone service, please visit: www.luc.edu/its/telecom.shtml.

- **UVID.** Students receive a Universal ID (UVID) and password, which are required to access all network and many Web-based university resources, including library research databases. These IDs and passwords work in labs and from any other personal computer that is properly configured.
- **Wireless Access.** Students can now use their laptops (with a special wireless card) from several wireless areas on both campuses. For a list of wireless locations as well as instructions for configuring laptops, see: www.luc.edu/its/wireless.shtml.

Network File Sharing Restrictions

Students are not allowed to use peer-to-peer (P2P) file-sharing software (LimeWire, Kazaa or similar programs) to download or upload copyrighted materials, including songs and movies, via the Internet on Loyola's network. Any student violating this rule is subject to the Digital Millennium Copyright Act (DMCA) and will be turned over to Judicial Affairs. Students who share copyrighted materials may also be subject to legal action from groups outside of Loyola. For more information about DMCA at Loyola, visit: www.luc.edu/its/policy_dmca.shtml.

LIBRARIES

The University Libraries system includes three libraries, a library storage facility and two archives. The libraries hold more than 1.1 million volumes and 10,000 print and online journal subscriptions, and provide online access to a rich array of electronic resources.

Information Commons

The new Information Commons (see photo below), located at the Lake Shore Campus, will focus primarily on the needs of undergraduate students, housing several collections but primarily serving as student-focused study and instructional space. Information Commons will boast state-of-the-art features, including 300 computer workstations, six classrooms, wireless Internet access, 35 group-study rooms and a Super Help Desk to answer students' research and technology questions.

The Information Commons is scheduled to open in Spring 2008. For more information, visit: www.luc.edu/libraries/ic.





MISSION AND MINISTRY

Loyola is Chicago's Jesuit Catholic University, which distinguishes us from other schools. We are a diverse community dedicated to finding God in all things and expanding knowledge in the service of humanity. We strive to integrate lifelong learning, action for justice and deep personal faith.

To contribute to the university's mission, we organize our efforts and resources into four collaborative areas: Office for Mission and Identity, Sacramental Life, University Ministry and EVOKE. We invite all students, from the moment they arrive on campus, to join us in this endeavor and to take advantage of these many opportunities.

Office for Mission and Identity

The Office for Mission and Identity works with faculty, staff, administration and students to ensure that the legacy of St. Ignatius Loyola is known, appreciated and handed on. We provide resources for the university community on our Catholic tradition, Ignatian spirituality and Jesuit education. Students are invited to participate in:

- Ignatian Heritage Month
- Chapel Lecture Series
- El Tracks

Sacramental Life

Loyola offers a full schedule of sacramental offerings and formation programs to help Catholic students further explore and deepen their spiritual and faith commitments, including:

- Sunday liturgies and three daily weekday Masses
- Formation of liturgical ministers, choirs, lectors, Eucharistic ministers and acolytes
- Rite of Christian Initiation of Adults
- Confirmation classes
- Reconciliation
- Chapel events

University Ministry

University Ministry is committed to the development of the whole person through the service of faith and the promotion of justice. Ministry provides opportunities for students to discern their gifts and talents in light of God's calling. Through prayer and reflection, service to others, retreats and spiritual formation, students are encouraged to do all things for the greater glory of God and the common good.

First-Year Ministry

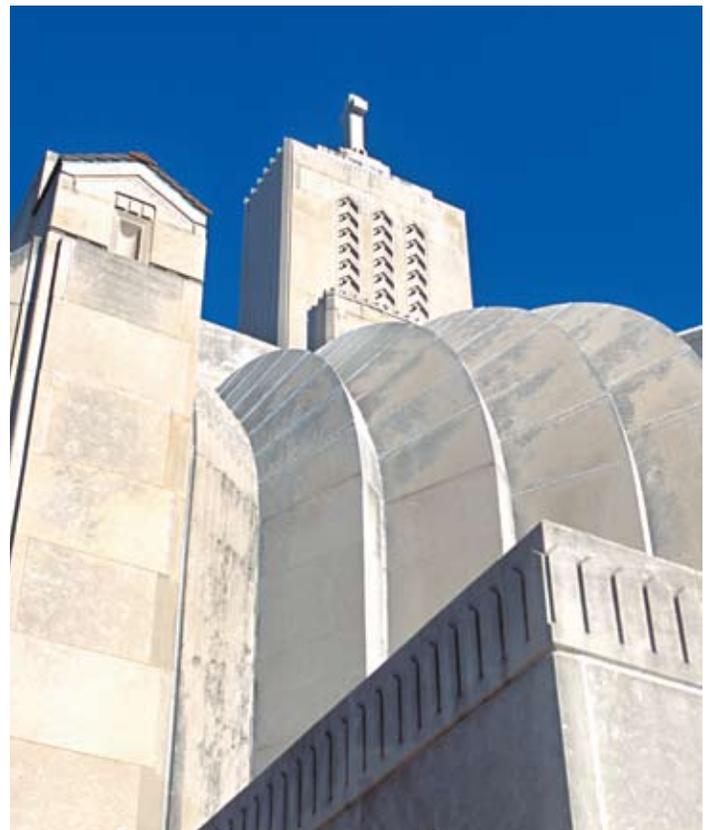
First-Year Ministry focuses on welcoming new students to Loyola. It serves as a visible, invitational and pastorally-present team for first-year students to become engaged in activities of service, community building and reflection. Many of the first-year activities are led by the Loyola Companions, a peer ministry team. Activities include:

- Weekly community service at a local soup kitchen
- Explore retreat (co-sponsored with EVOKE)
- Chicago Urban Immersion
- Hospitality in residences

Chaplains for first-year students are available by appointment and for walk-ins. Chaplain offices are located in Centennial Forum Student Union and in the Simpson Living Learning Center.

Home for All Faiths

Confident in our identity as a Roman Catholic institution, University Ministry is committed to providing a welcoming



SERVICES AND RESOURCES

home for students of all faiths. Other active faith traditions on-campus include:

- Baitusalaam Mosque and Muslim Student Association
- Christian Orthodox Fellowship
- Hillel Jewish Organization
- Loyola Lutherans
- Puja Prayer Room and Hindu Student Organization

Spiritual Formation and Retreats

University Ministry offers a full array of retreats, immersion and service trips, and local volunteer service opportunities.

EVOKE

Encouraging Vocation Through Knowledge and Experience (EVOKE) is a campus-wide initiative that helps students explore and understand their “callings.” Callings are about who we choose to be in this world. We often learn more about our callings by asking big questions like, “What brings me joy? Am I any good at that? Do others need me to do that?”

Callings challenge us to be authentic, living lives of purpose and integrity. EVOKE offers a variety of programs, workshops, courses, speakers and retreats and alternative break immersions (co-sponsored with University Ministry) to help students explore their callings.

Programs for first year students include:

- **R.E.A.L.** The R.E.A.L. program is focused on fostering mentoring relationships between first- and second-year students and EVOKE-prepared junior and senior student mentors. Through one-on-one relationships, the program helps students discover opportunities in the Rogers Park community, explore their greater purpose and begin the journey to finding their own unique place at Loyola.
- **Undecided About Your Major?** This interactive workshop helps students explore the “five myths” of academic majors and challenges students to link their callings to potential careers.
- **EVOKE Jam!** This campus-wide social event features free food, live music and fun games.
- **EVOKE Courses.** First-year courses explore the idea of vocation and calling within the context of several disciplines, including nursing, social work and business.



PARKING SERVICES

Loyola appreciates the cooperation and courtesy shown to one another by students, staff, faculty and friends as it relates to parking at Loyola’s campuses. Rules and regulations are put into effect to control the use of limited parking facilities and to maximize safety for members of the university community.

Parking a motor vehicle at Loyola is a privilege. Given the limited number of parking spaces available, a parking permit does not guarantee a space will be available at all times. This is especially true during times when the university is sponsoring a special event that requires reserved parking spaces. Limited parking availability does not, however, give a person the right to park illegally, which can be dangerous.

Loyola assumes no responsibility for vehicles parked or operated on campus, nor for articles left in them, nor for lost/stolen permits. The risks remain with the operator and/or owner of the vehicle. Motorcycles and scooters are considered motor vehicles and must comply with all rules and regulations set forth in this policy.

The Director of Parking Services and the Campus Safety Department have the authority to establish and enforce parking regulations.

Parking Rates 2007-2008

Student Permit Type	FY 07-08 Rates
Resident Parking	
Annual Permit (Fall Term - Spring Term)	\$497
Semester Permit	\$250
Commuter Parking	
Annual Permit (Fall Term - Spring Term)	\$432
Semester Permit	\$218
12-week Summer Permit (Summer 2007)	\$187
Six-week Summer Permit (Summer 2007)	\$94

RESIDENCE LIFE

The Department of Residence Life is committed to the housing and education of a diverse community of people. All first-year students are assigned to rooms in our traditional residence halls which feature special programs, policies, services, staff and resources that focus on building learning communities and assisting students with their transition to college.

Move-In

First-year students move into the Loyola residence halls on August 22–23. Specific times and dates will be sent in a summer mailing from the Department of Residence Life. Early arrivals cannot be accommodated. For the move-in process to work, it is imperative that your student arrive at his or her assigned date and time. A list of packing suggestions is provided in the Discover Loyola Orientation Handbook and is also available at: www.luc.edu/reslife/info/livingatloyola/fyspackingtips.shtml. Personal computer support will be provided by ResNet at prime locations during move-in for immediate student support.

Roommates

Residence Life staff provides roommate agreement forms for roommates to use as guide in determining the basic ground rules for living together in the same room. If roommates experience difficulty in their living situation, they should contact their Resident Assistant, who can provide assistance in mediating conflicts.

Curfew

There is no curfew at Loyola, but students are expected to exercise good judgment and common sense.

Valet Services

Several services are available to students through Valet Today Campus, including:

- Laundry
- Storage
- Ship-to-school
- MicroFridge rentals
- Room safe sales

To learn more about Valet Today Campus, visit: www.vtcampus.com.

Residence Hall Staff

The Department of Residence Life has dedicated professional support and student staff members who are responsible for the residential living program and the coordination of all services provided to resident students. Residence Life also employs undergraduate students who work in a variety of capacities, including: resident assistants, resident managers, office assistants and desk receptionists.

Staff members include:

- **Resident Directors:** Full-time, professionally trained staff members responsible for the management of each hall or area. They have master's degrees in college student

personnel or a related counseling field. They also undergo an intensive training program that includes dealing with crises and emergencies.

- **Graduate Assistants:** Help the Resident Directors in carrying out the Residence Life program in residence halls and apartments.
- **Resident Assistants/Resident Managers:** Provide social and educational programming and general advising and assistance to their residents. They also mediate roommate conflicts, assist with reporting and resolving maintenance concerns, and ensure that university policies are enforced. The RA/RM's primary responsibility is to create a safe and welcoming community for students.
- **Desk Receptionists and Campus Security Personnel:** Monitor everyone who enters the traditional residence halls.

STUDENT ACTIVITIES

At Loyola, we believe that important learning takes place both in and out of the classroom, which is why Loyola offers more than 150 academic, athletic, cultural, political and spiritual student organizations. Participating in student organizations not only enhances students' resumes, but also teaches them valuable skills about organizational management.

For more information, visit: www.luc.edu/activities.

STUDY ABROAD

Loyola offers 60 diverse programs in 29 countries to meet student needs and interests, including our world-renowned John Felice Rome Center in Italy and The Beijing Center for Chinese Studies.

Loyola recommends students study abroad to:

- Prepare for the challenges of the 21st century
- Incorporate a global dimension into their field of study
- Enhance their resumes
- Develop empathy toward other cultures
- Expand opportunities for service
- Gain self-confidence and self-reliance
- Develop a deeper understanding of the world around them, their country and themselves

Students may study abroad in the Fall, Spring or Summer Semesters.

With proper planning, financial assistance may transfer to Loyola study abroad programs. Students who wish to study abroad should begin to plan between six months and one year in advance.

To learn more about study abroad options at Loyola, visit: www.luc.edu/studyabroad.

SERVICES AND RESOURCES

WELLNESS CENTER

The Wellness Center is committed to helping students reach and maintain their optimal level of wellness by providing primary care, preventive services and wellness programming.

Wellness is the dynamic process of becoming aware of, taking responsibility for and making choices that directly contribute to one's well-being and that of the common good. It is the integration of body, mind and spirit and the ongoing development of one's own meaning in life. The Wellness Center uses a holistic, faith-based wellness model that reflects the whole person, including physical, emotional, social, vocational, environmental, spiritual, intellectual and cultural wellness.

Staff

The professional staff at the Wellness Center includes registered nurses, nurse practitioners, physicians, social workers, psychologists, a psychiatrist, medical technician, health educator, alcohol and other drug prevention coordinator, and dietician. Graduate-level student interns in the fields of psychology, nursing, social work and dietetics complete clinical rotations at the Wellness Center. Wellness Advocates are trained peer health educators who volunteer their time to promote healthy choices among Loyola students.

Confidentiality

All consultations and records are strictly confidential and are not released without the student's written consent.

Services

Assessment, treatment, guidance and support are available to help students enhance their well-being and to manage common medical and emotional problems. Students visiting the Wellness Center with chronic illnesses or serious injuries may be referred to specialists or local hospitals for specialized care. Wellness Center services and resources include: diagnosis and treatment of common illnesses, lab tests, immunizations, health education programs, mental health counseling, prescriptions, referrals, women's wellness exams and more. For a complete list of Wellness Center services, visit: www.luc.edu/wellness.

Meningitis Vaccine

Meningococcal disease is a bacterial infection caused by neisseria meningitidis. It commonly occurs as meningococcal meningitis, which is an inflammation of the membranes involving the brain and spinal cord, or meningococemia, which is a bacterial blood infection.

Meningitis bacteria are spread through the air via droplets of respiratory or oral secretions from someone who has meningococcal disease. Roommates, spouses and/or friends who have kissed or shared cups, glasses, utensils, lip balm, etc. with an infected person are at risk. College students are at increased risk for the disease due to lifestyle factors such as communal living conditions and irregular sleep habits.

The meningitis vaccine consists of one injection. Protective antibody levels may be achieved within 10–14 days after vaccination and last 3–5 years.

The Centers for Disease Control and Prevention (CDC) recommends that all entering college freshman be vaccinated. Freshmen students living in dormitories have an elevated risk for contracting meningococcal disease compared to others. It is recommended that you get the vaccine from your own health care provider before coming to Loyola. A limited supply of the vaccine may be available at the Wellness Center.

As with all vaccines, there may be minor reactions including swelling and redness at the site of injection. Mild aches or fever can also occur. Symptoms should only last 1–3 days.

Medical Emergencies

Wellness Center staff members provide urgent care to students during regular office hours. When the center is closed, university public safety officers arrange transportation for ill or injured students to the nearest hospital emergency room.

Eligibility and Fees

Current students are eligible for Wellness Center services. A fee for the Wellness Center is assessed at the beginning of the Fall and Spring Semesters and appears on students' bills as part of the university fee. Some lab tests, immunizations, prescription medications and materials are provided at an additional fee. Students are responsible for all health care costs outside of the Wellness Center.

To learn more about the Wellness Center including hours, a student self-care guide, events and more, visit: www.luc.edu/wellness.



FALL 2007

August 26

Open registration ends at midnight

August 27

Fall Semester 2007 begins

August 27

Late and change registration begins

Late registration fees apply

August 31

Labor Day weekend begins

Classes that begin at 3:15 p.m. or later are canceled

September 2

Late and change registration ends

Last day to withdraw without a "W" grade

September 4

Classes resume after Labor Day weekend

September 9

Last day to withdraw from classes with a 100% refund

September 10

Last day to convert from credit to audit or vice versa

Last day to request or cancel pass/no pass option

September 15

Early alert process begins

Last day of the third week of the semester

September 21-23

Parents' Weekend

September 23

Last day to withdraw from classes with a 50% refund

September 30

Last day to withdraw from classes with a 20% refund

October 1

Last day to file applications for degrees awarded in May 2008 or August 2008 (deans' offices)

October 5

Last day for students to submit assignments to change an "I" grade to a letter grade for Spring Semester 2007 and Summer Sessions 2007 (faculty may set earlier deadlines with students)

October 8-9

Mid-Semester Break: No classes

October 10

Classes resume after Mid-Semester Break

October 22

All Spring Semester 2007 and Summer Sessions 2007 "I" grades convert to grade of "F"

First day of the ninth week of the semester

November 2

Last day to withdraw with a grade of "W" (by 5 p.m.)

After this date, the penalty grade of "WF" will be assigned

November 21-23

Thanksgiving Break: No classes

November 26

Classes resume after Thanksgiving Break

December 7

Fall Semester classes end

December 10

Study Day: No classes

Final Examinations begin at 4:15 p.m.

December 10-15, 17-18

Final Examinations

December 19

Freshmen residence halls close at noon



Dates are subject to change. For the most current information, visit: LUC.edu/academics/schedules.

ACADEMIC CALENDAR

SPRING 2008

January 12

Residence halls re-open at noon

January 14

Open registration ends at midnight

Spring Semester 2008 begins

Late and change registration begins

Late registration fees apply

January 21

Late and change registration ends

Last day to withdraw without a "W" grade

January 21

Martin Luther King, Jr., Holiday: No classes

January 27

Last day to withdraw from classes with a 100% refund

January 28

Last day to convert from credit to audit or vice versa

Last day to request or cancel pass/no pass option

February 1

Early alert process begins

Last day of the third week of the term

February 6

Ash Wednesday: Special services

February 10

Last day to withdraw from classes with a 50% refund

February 17

Last day to withdraw from classes with a 20% refund

February 25

Last day for students to submit assignments to change an "I" grade to a letter grade for Fall Semester 2007 (faculty may set earlier deadlines with students)

March 3-7

Spring Break: No classes

March 10

Classes resume after Spring Break

March 20-24

Easter Holiday: No classes Thursday evening (classes that start 4:15 p.m. or later are canceled) through Monday afternoon (classes beginning at or after 4:15 p.m. will be held)

Offices closed Good Friday, March 21

Dates are subject to change. For the most current information, visit: LUC.edu/academics/schedules.

March 24

Last day to withdraw with a grade of "W" (by 5 p.m.)

After this date, the penalty grade of "WF" will be assigned

April 2

Last day to file applications for degrees awarded in December 2008 (deans' offices)

April 14

Registration for Fall Semester 2008 begins

April 25

Spring Semester classes end

April 28

Study Day: No classes

Final Examinations begin (4:15 p.m.)

May 7

Residence halls close at noon

April 29-May 3; May 5-6

Final Examinations

May 8-10

Graduation Weekend

August 25

Fall Semester 2008 begins



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E-mail | activities@luc.edu

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Preparing people to lead extraordinary lives